



## 2012 Spring Trimester Registration

### **Students MUST:**

- 1) Have Health Insurance (Mandatory and Minimum for 4 months)**
- 2) Clear UNPAID BALANCE before Registering for 2012 Spring Trimester**
- 3) Submit Missing Documents in Students' Profile**

**Continuing Students Pre-Registration for Spring 2012 Begins on**

**November 28 – December 09, Monday to Friday ONLY, 11:30 am – 02:00 pm**

**All continuing students should register the classes during the assigned time slot; otherwise, students' appointment will be postponed to **December 12 to December 14, from 11:30 am – 02:00 pm (By APPOINTMENT ONLY)****

**New Students Registration for Spring 2012 Begins on**

**December 12 – December 16 (Monday – Friday from 11:30 am – 02:00 pm)**

**December 19 – December 22 (Monday – Thursday from 11:30 am – 02:00 pm BY APPOINTMENT ONLY)**

**For continuing students: late registration will be subjected to a penalty of \$50.00, starting from **Thursday, December 15, 2011 (NO EXCEPTIONS!)****

**Anyone who registers on behalf of other students **MUST** present an authorization letter when coming to the registration.**

## Current Students Pre-Registration Chart:

<b>Mon Nov 28, 2011 11:30am-02:00pm</b>	<b>Tue Nov 29, 2011 11:30am-02:00pm</b>	<b>Wed Nov 30, 2011 11:30am-02:00pm</b>	<b>Thu Dec 1, 2011 11:30am-02:00pm</b>	<b>Fri Dec 2, 2011 11:30am-02:00pm</b>
<b>A0415</b>	<b>A2175</b>	<b>A2346</b>	<b>A2421</b>	<b>A2484</b>
<b>To</b>	<b>To</b>	<b>To</b>	<b>To</b>	<b>To</b>
<b>A2171</b>	<b>A2345</b>	<b>A2420</b>	<b>A2482</b>	<b>A2536</b>

## Current Students Pre-Registration Chart:

<b>Mon Dec 5, 2011 11:30am-02:00pm</b>	<b>Tue Dec 6, 2011 11:30am-02:00pm</b>	<b>Wed Dec 7, 2011 11:30am-02:00pm</b>	<b>Thu Dec 8, 2011 11:30am-02:00pm</b>	<b>Fri Dec 9, 2011 11:30am-02:00pm</b>
<b>A2537</b>	<b>A2596</b>	<b>A2644</b>	<b>A2685</b>	<b>A2724</b>
<b>To</b>	<b>To</b>	<b>To</b>	<b>To</b>	<b>To</b>
<b>A2594</b>	<b>A2643</b>	<b>A2684</b>	<b>A2723</b>	<b>A2745</b>

Please email to SVU student office at [studentoffice@svuca.edu](mailto:studentoffice@svuca.edu) if you have any questions.